

## DRAFT BOARD MINUTES

July 21, 2015

MEMBERS PRESENT: Associate Pastor Audrey Spencer, Gary Johnson, Greg Gitcho, Ken Moyer, Harold Cline, Les Broomall, Daniel Dietz.

MEMBERS ABSENT: Pastor Charlie Baskin, Neill Gruver, Brad Hoffman, Carol Wratten, Jean Leonard, Millie Shimfessel, Ron Bruney, Clyde Barre, Joseph Hello, Elliott Moulton.

SECRETARY: Gary Johnson

### **1. Opening Prayer**

The meeting was called to order at 6:30 P.M. the opening prayer was given by Gary Johnson.

### **2. The Minutes from May 19, 2015 were reviewed and approved.**

Harold Cline moved for approval and Audrey Spencer seconded

### **3. Review and discussion of Ideal Impact.**

Audrey led the discussion and informed that we already have a utility bill and it has savings. They will be meeting with us in the near future. Audrey stated that the programing of the zones is on-going. There is an APP to program remotely and she passed out a zoning map of NWHUMC indicating how the thermostats are grouped in zones or areas. The programing is based on scheduling for use and events. In addition, Audrey stated that Bobby Callison is recalculating what the Church should charge as rent for rooms and areas.

### **4. Rental Agreements for Church Facilities.**

Audrey led a discussion of the issue of renting out areas of the church to outside groups. We need to make sure that each rental of Church facilities covers our utility costs and overhead expenses (cleaning/supplies/wear) for allowing the use of the facilities. A recent example is Lifetime Learning that has been using the Church campus for many years. There has not been a formal rental agreement and they have not paid rent. They have instead made a \$2,900 donation to the Church. In reality, this donation would cover only a small amount of the estimated \$27,500 in estimated expenses for this group over the last 7-8 years. We currently have an agreement/understanding with this group through the end of 2015. Beginning in 2016, we will have a formal use/rental agreement with such groups with a rental rate commensurate with our costs and consistent with a formal facilities use policy.

There was a discussion concerning recent facilities use issues. One involved the use of the gym for basketball for four days a week. A second was the fact that because of Christmas activities in

the Church, we do not allow added single events in December. In addition there was a discussion regarding the Church needs taking a priority when the facility is otherwise rented out. This might happen on a weekday or Saturday when there is a funeral at the Church.

## **5. Trustee Issues**

Greg Gitcho substituted for Brad Hoffman. The removal of the Youth Center flooring was completed on July 18. There was a good turn out with several areas of the Church membership donating a Saturday morning to this effort. He offered up thanks to all the helpers for this project. The next step is to obtain bids for staining the concrete floor. Ken Moyer added that the United Methodist Men might be able to financially assist with this in order to obtain a very good result.

The A/C unit # 11 compressor will cost \$2650 to replace.

We have received a violation notice from the city regarding the water retention pond. They will be working to correct and mediate this problem.

## **6. Finance Issues-Les Broomall**

May Financial report (June Board meeting cancelled):

- a. MFH continues their positive financial position with an increase in their bank balance of more than \$52,000 for the year to date. They are working to have enough surplus to remodel their kitchen.
- b. The church income for May was \$11,814 below budget but year to date is still \$12,894 above budget. Pledged income was 101% of budget for the year to date, but only 85% of budget for May, probably reflecting the impact of early payment of pledges in the February-March time frame. Expenses are below budget for the month and remain well below budget for the year to date.
- c. The church's Operating and Money Market account at Compass Bank, all of the church's accounts at Texas Methodist Foundation and all of My Friend's House accounts at Compass Bank have been reconciled for the month of May.

June Financial report:

- a. MFH had another good month with an increase in their bank balance of almost \$63,000 for the year to date. They are working to have enough surplus to remodel their kitchen.
- b. The church income for June was \$4,525 above budget and year to date is \$17,419 above budget. Pledged income was 102% of budget for the year to date and all other operating income accounts (unpledged, visitor, and loose plate) are well above budget giving us an opportunity to increase our budget for the remainder of the year. Expenses are below budget for the month and remain well below budget for the year to date.
- c. The church's Operating and Money Market account at Compass Bank, all of the church's accounts at Texas Methodist Foundation and all of My Friend's House accounts at Compass Bank have been reconciled for the month of June.

The May and June financial reports were approved.

Revised 2015 NWHUMC Budget:

- a. The Budget Committee met on July 19 and reviewed our experience to date and prepared the attached budget. With the income experience for the first half of the year, we propose a \$10,532 increase in income for the year. Reviewing the expenses for the year, we made adjustments to several line items and as a result we propose increasing the Apportionment Benevolences line item by \$23,514.52 to a total of \$38,258.84. This leaves us \$11,202.16 short of meeting our full Apportionments.

The revised budget was approved

## **7. Communications Team-Audrey Spencer**

Audrey provided some handouts-a *Ministry Guide*, an *Opportunities to Serve* form and the *Compass Spring 2015*. The Compass (Information-Resources-Events) replaces our *Story to Tell* publication. It will be published in-house. This will save costs and will allow for updates during the year.

The Table of Contents provides a listing of ministry staff, campus maps, a look at our beliefs, our mission, and our vision. It also includes resources, information on worship services, opportunities to serve, and a look at the Missions, Children's, Youth, Prayer, Stephen and other ministries of the Church.

The *Ministries Guide* provides a detailed look at our Discipleship Path and shows that it is a Life-Long Journey; broken out by *Vibrant Worship, The Way, Compassionate Service, Energetic Outreach and Intentional Faith Development*. The guide provides a detailed look at the Church ministries, areas of opportunity to serve, and ministry contacts. It is a great resource tool!

The Communication budget was for \$2,500 for postage. So far only \$450 has been used. All mailings are under one cost center-Postage (Administration).

## **8. Pastor's Update –Audrey Spencer**

Audrey stated that God is working in a big way at NWHUMC. Audrey provided the example of 4 people, in the last two weeks, have come up to the pastors and said that ' God wanted them here.' Another came up to Charlie and said "the Spirit of the Lord is all over you!"

## **9. Purpose Team Update-Gary Johnson**

Gary provided an update on the last meeting of the Purpose Team on May 6. During the meeting the members of the team expressed that they wanted the Purpose Team to be a gathering of the different areas of the Church, representing the various ministries, to share, plan, compare notes, to look for and give assistance, and to join together in making each ministry the best it can be.

## **10. Youth**

No report.

## **11. Other Issues-Looking Ahead**

The 5<sup>th</sup> Sunday Fellowship on August 30- Kickoff to School

**12. Next Board meeting 6:30 PM August 18, 2015.**